



COMMUNITY SELECT COMMITTEE

Date: Thursday, 13 June 2024

Time: 6.00pm,

Location: Council Chamber

Contact: Chris Liasi

Members: Councillors: S Mead (Chair), J Ashley-Wren (Vice-Chair), S Booth, L Brady, K Choudhury, A Elekolusi, A Gordon, L Guy, M Humberstone and J Woods

AGENDA

PART 1

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. MINUTES OF THE PREVIOUS MEETING - 3 APRIL 2024

To approve as a correct record the Minutes of the Community Select Committee held on 3 April 2024.

Pages 3 – 6

3. TERMS OF REFERENCE

To note the Committee's Terms of Reference that were agreed at Annual Council on 22 May 2024.

Pages 7 – 8

4. HOUSING ALLOCATIONS COMMUNICATIONS PLAN

To receive an officer presentation and report on the new Housing Allocations Communications Plan.

Pages 9 – 18

5. RESIDENT ENGAGEMENT STRATEGY

To receive a presentation from the Assistant Director Housing and Neighbourhoods, Kerry Clifford, on the Resident Engagement Strategy outlining the Council's approach and key principles ahead of the revised strategy being considered by Cabinet in July 2024.

Presentation to follow.

6. WORK PROGRAMME 2024-25

To note and comment on the Committee's Work Programme for 2024-25 that was agreed by the Committee at the meeting on 29 February 2024.

Pages 19 – 26

7. URGENT PART 1 BUSINESS

To consider any Part I business accepted by the Chair as urgent.

8. EXCLUSION OF PUBLIC AND PRESS

To consider the following motions:

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

9. PART II MINUTES OF THE PREVIOUS MEETING - 3 APRIL 2024

To approve as a correct record the Part II Confidential Minutes of the Community Select Committee held on 3 April 2024.

10. URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent.

STEVENAGE BOROUGH COUNCIL

COMMUNITY SELECT COMMITTEE MINUTES

Date: Wednesday, 3 April 2024

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

Present: Councillors: Sarah Mead (Chair), Alex Farquharson (Vice-Chair), Julie Ashley-Wren, Forhad Chowdhury, Mason Humberstone, Wendy Kerby, Conor McGrath, Ellie Plater and Carolina Veres.

Start / End Time: Start Time: 6.00pm
End Time: 6.56pm

1 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

There were no apologies for absence.

There were no declarations of interest.

2 **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the meeting of the Community Select Committee held on Thursday 29 February 2024 be approved as a correct record and signed by the Chair.

3 **EXECUTIVE MEMBER RESPONSE TO THE CSC REPAIRS SCRUTINY REVIEW**

The Chair introduced the Executive Member response to the Review of Housing Repairs.

The Committee acknowledged that all recommendations had been agreed. The Chair thanked the Assistant Director (Building Safety and Housing Property Services) and requested that, rather than wait for a review, they provide an update as and when they find appropriate.

The Assistant Director (Building Safety and Housing Property Services) thanked the Committee for their recommendations.

It was **RESOLVED** that the Executive Member response to the Review of Housing Repairs is noted.

CRIME & DISORDER DISCUSSION ITEM

The Chair introduced the Head of Community Advice and Support Sarah Pateman, the Chief Executive Matthew Partridge, and the Portfolio Holder for Community Safety and Equalities Cllr Jackie Hollywell.

The Portfolio Holder for Community Safety and Equalities introduced a presentation provided by Hertfordshire Constabulary. She acknowledged the ongoing efforts to address various issues within the community, particularly focused on the reduction of antisocial behaviour. She highlighted the challenges faced due to limited resources but emphasised the commitment to making effective use of available resources.

The Portfolio Holder for Community Safety and Equalities reminded the Committee of the frequent Police Priorities Meetings that helped focus efforts on particular issues within the district and encouraged Councillors to engage in local street meets and work collaboratively with the Police and Council Communities and Neighbourhood Team.

The Portfolio Holder for Community Safety and Equalities praised the recently launched 'Build a Better Bedwell' together with the Safer Street funding that aims to regenerate the area, reduce crime, and tackle anti-social behaviour. She advised that the project had already shown some benefits and that similar projects would be welcomed should there be the necessary funding and resources available.

Head of Community Advice and Support then talked the Committee through the presentation and advised the Committee that there had been a 28% reduction in theft from person incidents across Stevenage, with 70 incidents compared to 97 in the previous year. The Town Centre remained a hotspot for such incidents, although the situation had improved. This was in part due to plain clothes police operations and regular crime prevention events within the Town Centre.

The Head of Community Advice and Support highlighted efforts to address youth involvement in crime, including intervention briefings and collaboration with the Youth Justice Team. Initiatives like "Youth No More" aimed to prevent antisocial behaviour and crime among young people by working with schools and families.

There had been a 50% reduction in incidents initially classified as drugs-related antisocial behaviour, with 241 incidents compared to 478 in the previous year. Hot spot mapping showed very few incidents in Stevenage parks except for the Town Centre Gardens and King George V Playing Fields. The mapping identified areas with higher incidents, leading to targeted patrols and problem-solving plans.

The Head of Community Advice and Support advised the Committee that fly-tipping was often logged by the Police as a crime but not as an indicator of a full investigation as they were often dealt with by the Councils Community Safety Officers and Wardens, with a focus on finding cost-effective solutions. Strategies included encouraging perpetrators to remove waste themselves.

Members praised the work of Officers.

The Chair asked a question related to the reference on the second slide to sending letters with the intent to cause distress or anxiety. The Head of Community Advice and Support confirmed advised that such letters referred to scams or fraudulent correspondence designed to intimidate or defraud recipients.

A Member asked a question related to crime trends in the Roaring Meg Retail Park area. The Head of Community Advice and Support responded that crime numbers in the Roaring Meg area had not increased and highlighted overall reductions in crime and antisocial behaviour across the board.

A Member expressed concern about antisocial behaviour in the Marymead area and raised issues related to drug problems and malfunctioning CCTV cameras. The Head of Community Advice and Support assured that the concerns would be addressed. She mentioned ongoing efforts to tackle youth nuisance issues and promised to follow up on the status of CCTV cameras. The Chair advised caution in labelling all youth presence as antisocial behaviour. She emphasised the importance of understanding the context and impact before categorising incidents and advised Councillors to work with the Neighbourhood Warden team to develop a presence in such areas.

Some Members asked questions related to resources. The Head of Community Advice and Support acknowledged the ongoing need for more resources but indicated that, to her knowledge, police staffing levels had not been significantly impacted recently. She stated that she hadn't been made aware of any major PCSO vacancies in Stevenage and indicated that the police would inform her if there were staffing issues. She emphasised the importance of continual assessment of resource needs. The Chief Executive added that that the Council had had several helpful discussions with the police over the years regarding resourcing and highlighted the opportunity for a conversation to take place with the new Police and Crime Commissioner in due course regarding resource allocation should this be deemed to be necessary. The Portfolio Holder for Community Safety and Equalities highlighted the unique challenges faced by Stevenage due to factors including the presence of a major hospital, railway station and large police station and custody suite.

A Member asked a question related to work undertaken with schools and raised concerns regarding children who were not attending school. The Head of Community Advice and Support provided an overview of the various topics covered in school sessions, including knife crime and gang violence courses that were funded through the Police Crime Commissioner. The Council had worked closely with schools, and police, regarding graffiti which led to two arrests. Other initiatives included working with the No More Service to talk to students about drugs and alcohol, and relationships. They also provided training for teachers related to spotting the signs of domestic abuse and had given out food parcels. She added that efforts are made to reach out to children who were not in education, through various programs, which work to get them back into education.

The Chair directed a question to the Chief Executive, inquiring about a positive and a negative aspect of the current situation compared to five years ago. The Chief

Executive acknowledged the positive trend in crime figures over the past five years, attributing it to the focused priorities within the Community Safety Strategy which had been implemented in partnership with the police and other SoSafe Partnership stakeholders. He highlighted challenges related to maintaining internal resourcing within the Council but also mentioned successes in securing significant external funding for initiatives like SADA.

The Chair expressed appreciation for the Head of Community Advice and Support, the Chief Executive, and the Portfolio Holder for Community Safety and Equalities for keeping everyone informed about town issues, and working closely with stakeholders, actively seeking resolutions, which contributed to a sense of safety within the community.

5 **URGENT PART 1 BUSINESS**

None.

6 **EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED**:

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

7 **SURVIVORS AGAINST DOMESTIC VIOLENCE (SADA) PRESENTATION**

The Committee viewed a Part II presentation from Survivors against Domestic Abuse (SADA).

Members asked a number of questions, which were responded to by officers.

8 **URGENT PART II BUSINESS**

None.

CHAIR

ENVIRONMENT AND ECONOMY SELECT COMMITTEE

1. Membership - 11 (not Members of the Cabinet)
2. Quorum - 4
3. Terms of Reference
 - 3.1 To determine a Scrutiny work programme to examine the spending, policies and administration of the Council's services within the purview of the Assistant Director (Regeneration), Assistant Director (Stevenage Direct Services (except caretaking and repairs)), Assistant Director (Housing Development) and Assistant Director (Planning & Regulatory) and relationships with partners and external agencies involved with these services, together with a timetable and method of study for each topic.
 - 3.2 To determine formal recommendations in relation to scrutiny studies undertaken for reporting to the Council, Cabinet, other Committees, Officers and / or partner agencies as appropriate.
 - 3.3 To review the Forward Plan of Key Decisions in relation to services within the Committee's remit, considering if it wishes to make any input to policy issues contained in the Plan and if so, how. In undertaking this work the Committee may call upon the relevant Cabinet Member and/or the Strategic Director to provide a briefing or take part in discussion.
 - 3.4 To consider any policy issues within the remit of the Select Committee referred by the Cabinet and raising any other issues it considers appropriate.
 - 3.5 To work with the Community Select Committee or the Overview & Scrutiny Committee, as appropriate when considering cross-cutting scrutiny studies and policy development when both Committees have so agreed.
 - 3.6 To consider matters referred to the Committee under the procedure for the Councillor Call for Action in relation to matters within the purview of the Assistant Director Stevenage Direct Services and Assistant Director Planning and Regulation.
 - 3.7 In conjunction with the Community Select Committee and the Overview and Scrutiny Committee, responsibility for the on-going development of the Policy Development and Scrutiny function of the Council.
 - 3.8 To report to the Cabinet, other committees or Council, as appropriate.

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Allocations Policy Comms Plan 2024

Page 9



Background



Housing is scarce with applicants required to have a “housing need” and be “eligible” for housing, therefore back in late 2022 we consulted on a new Allocations Policy, which our Executive approved in 2023.



Since then the team have been putting together the necessary requirements so that we can go live with the new policy in July 2024.



Communication is key to embedding the policy together with training for teams and briefings for elected members and partner organisations.



The comms plan is a working document used to track the communication with customers, colleagues, elected members and partner agencies.

Supporting Applicants

| ACTION | PROGRESSION | NEXT STEPS |
|---|--|---|
| <p>Changes to Website:</p> <ul style="list-style-type: none"> Place Notice on Website advising the closing of online apps. Add advice as to how to contact The Lettings Team with any urgent enquiries. Advise that new policy to be implemented subject to system changes. <ul style="list-style-type: none"> Attach copy of new policy and infographic guide. | <p>Completion Date: 10th May 2024</p> | <p>Contact Jenny Body to organise new policy on website from implementation date.</p> |
| <p>Online Application Portal closed in line with on Website and update sent to local Councillors and added to Intranet for staff.</p> | <p>Completion Date: 13th May 2024</p> | |
| <p>Clear applications not in use. Work to begin in April but no reference to new policy until information is available on the Website.</p> <ul style="list-style-type: none"> Contact customers in Band F and clear. Contact any out-of-date TA applicants and clear. Contact customers not bidding and clear. <ul style="list-style-type: none"> Clear all HA nominated applicants. | <p>Completion Date: 5th May 2024</p> | |
| <p>Contact with all applicants to get up to date application details.</p> | <p>In progress</p> | <p>Report to be provided of applicants and whether mail merge is possible.</p> |
| <p>Advise all applicants of their new banding from the date of implementation.</p> | <p>Awaiting date of implementation</p> | |
| <p>Publicise new policy</p> | <p>TBC</p> | <p>Policy to be added to Website and update in Summer Chronicle</p> |
| <p>Collate Customer Reviews as opportunities for lessons learnt.</p> | <p>In progress</p> | |
| <p>Make arrangements for face-to-face meetings with customer in special circumstances</p> | <p>In progress</p> | |

Supporting Officers

| ACTION | PROGRESSION | NEXT STEPS |
|--|---|--|
| <p>Training for Community Advice and Support, Housing Management, Customer Services and HousingIT.</p> <p>Policy, Easy to read guide and Infographic sent to attendees after training.</p> | <p>Completion Date: 15th May 2024</p> | |
| <p>Send CSC the review letter for all current applicants , guidance provided to put any urgent queries through to the Lettings Team.</p> | <p>Completion Date: 10th May 2024</p> | |
| <p>Short training sessions for CSC colleagues and Community Development</p> | <p>In Progress</p> | |
| <p>Email CA&S, Housing Management, Customer Services, HousingIT colleagues with implementation date</p> | <p>In Progress</p> | <p>Report to be provided of applicants and whether mail merge is possible.</p> |
| <p>Message of the day/blog for all SBC colleagues</p> | <p>In Progress Intranet update posted on 13/05/2024</p> | |



Supporting Members

| ACTION | PROGRESSION | NEXT STEPS |
|--|---|------------|
| Comms report for Community Select Committee | Completion Date: 15 th May 2024 | |
| Hybrid Briefing for all members outlining key changes and the number of applicants affected. Send Policy and Infographic to all members after briefing. | Completion Date: 15 th May 2024 | |



Supporting Partners

| ACTION | PROGRESSION | NEXT STEPS |
|---|-------------|---|
| Email Housing Associations with link to website re new policy, ask if short training session would be of interest. | In Progress | Offer Training Sessions with partner Housing Associations |
| Inform all partners (Housing Associations/ Hertfordshire County Council, Voluntary Sector) of implementation date and attach policy and infographic/easy guide. | In Progress | Invite Partners to a Q&A Session |



| Service area | Lead officer | Action required | Start date |
|--------------|-------------------|--|---------------|
| HousingIT | Alex | Scoping of changes needed and timescales for consultancy work | Jan-23 |
| HousingIT | | Details of effected applicants list for comms | May-24 |
| HousingIT | | Test system | Jun-24 |
| HousingIT | | Close applications | 13.05.24 |
| HousingIT | | Close bidding | 13.05.24 |
| HousingIT | IT Team | Provide list of applicants, report on not in TA | |
| Lettings | | Work with HousingIT on changes to NEC | |
| Lettings | Chloe Young | notifying applicants | 10.05.24 |
| Lettings | CY/SB | Direct lets only to TA / downsizing | 1st June 2024 |
| Lettings | Lettings Team | matching remaining applicants with new band | 1st June 2024 |
| Lettings | Tracy/Chloe | Communicate to customers – including changes to their application | 25/04/24 |
| Lettings | Chloe plus HBST | Cleansing | 22-Apr |
| Lettings | Chloe | | |
| Lettings | | No more update forms/no more banding updates | 09-May |
| HBST | HBST/CSC/Lettings | Provide support to Lettings for 4 weeks in June to input new apps. Resource 1.5 FTE | 29/04/24 |
| Tracy/Chloe | Tracy | Make final tweaks to policy | 06/03/24 |
| Tracy/Chloe | Tracy | New policy to be sent to all Registered Providers with which SBC has nomination arrangements – note any feedback | 06/05/24 |
| Tracy/Chloe | Tracy | Training for colleagues & cllrs - 15 May. Update AG, send out invites to officers and cllrs | 06/03/24 |
| Tracy/Chloe | Tracy/Chloe | Prep letters to go to applicants | 01/04/24 |
| Tracy/Chloe | Chloe | Review Easy Guide | 11/04/24 |

| | | | |
|-----------------|------------------------|--|----------|
| Tracy/Chloe | Tracy | Create a doc for Options to confirm hml duty for Lettings following applicant ticking Are you currently engaging with Housing Options. | 29/05/24 |
| Tracy/Chloe | Tracy | Policy needs to go on new template. | 18/04/24 |
| Tracy/Chloe | Tracy | Update website with new policy | Jun-23 |
| Tracy/Chloe | Tracy | Publicise new policy | Jun-23 |
| BIM | Administrator of Panel | Changes to Housing Panel - Training, Protocol and paperwork to reflect | Jun-23 |
| Housing Options | Tracy/Zania | Lettings to work with Housing Options to create a process for applying and taking off reasonable preference for homelessness duties | |

| Completion date required | Completed Y or N | Comments |
|--------------------------|------------------|---|
| 13.05.24 | y | NEC Consultancy 22 May |
| | | |
| 20.06.24 | | Alex - when can a test system go in? Can you add question to current applications for admin purposes? |
| 13.05.24 | y | Paper apps for TA during this period |
| 13.05.24 | y | Notice on the bidding page |
| | | |
| | | test system |
| 13.05.24 | y | 1500 staying on 2500 off |
| | | No ads / shortlisting |
| | | Letters out / annual review form |
| | | To go out w/c 13th |
| 01.05.24 | Y | 180 applicants nominated to HA's cancelled and out of date TA applications cancelled |
| | | |
| | | |
| 20.06.24 | | Meeting to arrange resource w/c 29/4 TJ/CY/GM/KP |
| | | Add Gender changes and new appendix from Andy |
| | | |
| | | Invites done to officers and existing cllrs. New members need to be invited after elections on 2 May |
| May-23 | | |
| 10.05.24 | Y | Sent to Lucy Walsham. Keith Boon graphic designed completing |

| | | |
|-------------------------------|---|---|
| | | |
| 05.05.24 | y | completed and added to website |
| by implementation date 1 July | | Contact Jenny Body to organise new policy from implementation date |
| by implementation date 1 July | | Where? Website, via Co-operative Neighbourhood Team to groups, HCC, Housing Associations. Use of Stevenage Day (9 June). Update website mentioning Band B. Place in Chronicle Summer 2024 |
| by implementation date 1 July | | Decision on Eligibility/Banding of previous panel awards. Will management sign off be monitored in similar way to ensure auditability. Update external comms. |
| | | Discretion has been applied to the statutory homeless duties meaning that those owed a prevention or relief duty are required to meet the Allocations Policy eligibility criteria including local connection. The council are not permitted to make the whole group ineligible. The local connection criteria has not been applied to those owed the main housing duty as this would inhibit move on from temporary accommodation. Those applicants owed a relief duty and likely to be owed a main duty and meet the eligibility criteria for the Housing Register will have the same priority as applicants owed a main duty. This will reduce the strain on Temporary Accommodation. |

| | |
|------------|--|
| Lead AD | AD Housing & Neighbourhoods, Kerry Clifford |
| Deputy | AD Building Safety & Housing Property Services, Denise Lewis |
| Chair | Cllr Sarah Mead |
| Vice-Chair | Cllr Julie Ashley-Wren |

Community Select Committee Scrutiny Work Programme 2024-25
(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)

| Scrutiny Review Items 2024/25: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | Chair Preference & Priority |
|--|---|---|--|---|-----------------------------|
| <u>One-off review of the communications plan for the new Housing Allocations Policy prior to delivery of the policy in July 2024</u> | AD Housing & Neighbourhoods, Kerry Clifford, Head of Community Advice, Sarah Pateman, Housing Operations Manager, Tracy | <i>This would need to be scheduled at the 13 June 2024 meeting in time for any issues to be picked up prior to the policy being implemented.</i> | (i) This should be covered in a single meeting (ii) No scope required. | The Strategic Director agreed to instruct Officers to provide a report on the overview of the communications plans with the public on the new Housing Allocations Policy before it is delivered in July 2024. | |

| Scrutiny Review items 2024/25: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | Chair Preference & Priority |
|---|--|--|--|---|-----------------------------|
| | Jackson, Cabinet Portfolio Holder for Housing, Cllr Jackie Hollywell. | | | | |
| <u>One-off update item on Housing Investment</u> | AD Building Safety and Property Services, Denise Lewis, Cabinet Portfolio Holder for Housing, Cllr Jackie Hollywell. | To be advised. | (i) This should be covered in a single meeting (ii) No scope required. | Members to receive an update on the various elements to Housing Investment including the decent homes programme, the major repairs contract and on one-off repairs. | |
| <u>Equalities & Diversity</u> (Initially a one-off meeting, but could lead to a main review) | AD Housing & Neighbourhoods, Kerry Clifford, SLT Lead for E&D Jonathan James, Corporate Policy and Performance Manager, Sally Norman, Cabinet Member for Stronger | November/December 2024 | (i) This would initially be covered at a single meeting, but this could lead to a number of meetings. (ii) A full scope would be required if there is a full review undertaken. | The Council's Equality, Diversity & Inclusion (EDI) lead be invited to a future CSC meeting to provide a PowerPoint presentation to CSC Members regarding who does what in relation to promoting Equalities and Diversity and good community cohesion. Following the presentation | |

| Scrutiny Review items 2024/25: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | Chair Preference & Priority |
|---|---|--|--|--|-----------------------------|
| Page 1 | Communities including Equalities, Cllr Conor McGrath. | | | and liaison with the Equalities Commission Legacy Group a scope for a review could be brought back to the Committee for consideration. | |
| <u>One-off update on Neighbourhood Wardens</u> | AD Housing & Neighbourhoods Kerry Clifford, Co-operative Neighbourhood Manager, Jane Konopka, Cabinet Member Co-op Council & Neighbourhood Communities, Cllr Sandra Barr. | 4 July 2024. Cancelled due to the General Election. Could go to 9 September. | (i) This should be covered in a single meeting (ii) No scope required. | Officers should bring a one-off update on the work of the Neighbourhood Wardens to the Committee. | |
| <u>One-off update on the new Leisure Contract performance</u> | AD Stevenage Direct Services, Steve Dupoy, Culture, Wellbeing | To be advised. | (i) This should be covered in a single meeting | Everyone Active & the Council's Health and Wellbeing Officer be invited to attend a meeting | |

| Scrutiny Review items 2024/25: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | Chair Preference & Priority |
|---|---|--|--|--|-----------------------------|
| Page 22 | & Leisure Services Manager, Geoff Caine, Cabinet Member for Culture, Leisure & Wellbeing, Cllr Loraine Rossati and an Everyone Active Director. | | (ii) No scope required. | and provide an update presentation to Members. | |
| <u>Statutory Item - Crime & Disorder Committee</u> | AD Stevenage Direct Services, Lead Officer Sarah Pateman, Portfolio Holder for Stronger Communities, Cllr Conor McGrath | March 2025. | (i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility for Community Safety looking at past performance of the Community Safety | | |

| Scrutiny Review items 2024/25: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | Chair Preference & Priority |
|---|---|--|--|--|---|
| | | | Action Plan and future priorities | | |
| <u>Standing Item - Public Health</u> Page 23 | AD Housing & Neighbourhoods, Kerry Clifford, and Health & Sports Strategy Manager, Ryan Ansell. | Jan/Feb 2025. | (i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with responsibility for Public Health and the SD for Community. (iv) Other Members to be invited – SBC Rep on HCC Health Scrutiny Cttee. | Members indicated that they value this session with the HCC Director of Public Health and would like to focus on general health and wellbeing and specifically on Health Inequalities for Stevenage. The HCC Director of Public Health be invited to update Members on the newly established NHS Integrated Care Boards (replacing Clinical Commissioning Groups) | The Chair and Vice-Chair are keen for this item to be supported so will be delivered. |
| <u>2025-26 Work Programme</u> | | Feb/March 2025. | One off meeting | | |

| Monitoring of Previous Recommendations/Actions | | | | | | | | |
|--|--|---|---|-------------------------------|---|---------------|--|-----------------|
| Scrutiny items: (Follow up in 2022/23) | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/ Style of meeting | Scoping details (whether full scope or simple scope required) | Other details | Comment by lead Assistant Director/ Deputy | Complete ✓ x |
| Action Tracker. | N/A | To be scheduled (potentially 9 Sep 2024). | (i) <u>Covered in a single meeting</u> revisiting the previous review and seeing where we are today | | N/A | | | |

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Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at a meeting of the Committee on 9 September 2024

| Pre-Scrutiny Policy Development | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/Style of meeting | Scoping details (whether full scope or simple scope) | Other details | Complete ✓ ✘ |
|--|---|--|--|--|--|--|-----------------|
| <p><u>Pre-Scrutiny on Community Centres</u></p> <p>Page 25</p> | Strategic Director and Statutory Section 151 Officer, Clare Fletcher, (AD Housing & Neighbourhoods, Kerry Clifford) Portfolio Holder for Co-operative Council and Neighbourhoods, Cllr Sandra Barr. | To be scheduled. | To be advised but possibly conducted in one meeting. | Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome | | The Chair of the Committee to meet up with the Strategic Director and Statutory Section 151 Officer with responsibility for the Council's Finances regarding how the Committee might engage on this issue. | |
| <p><u>Pre-Scrutiny of the Housing Revenue Account Business Plan</u></p> | Strategic Director, Richard Protheroe, The Head of Asset Management. | October 2024. | To be advised but possibly conducted in one meeting. | Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome. | | | |
| <p><u>Pre-Scrutiny Housing Engagement (replacement for HMAB)</u></p> | Strategic Director and Statutory Section 151 Officer, Clare Fletcher, AD Housing & Neighbourhoods, Kerry Clifford, | 13 June 2024. | To be advised but possibly conducted in one meeting. | To be agreed. A possible option would be to hold an informal meeting of CSC Members | | The Chair has said that she would like to invite some tenants to attend a session with the CSC to validate this process. | |

| Pre-Scrutiny Policy Development | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/Style of meeting | Scoping details (whether full scope or simple scope) | Other details | Complete ✓ ✗ |
|---------------------------------|--|--|--|-------------------------------------|--|---------------|-----------------|
| | Portfolio Holders for Co-operative Council and Neighbourhoods & Housing, Cllr Sandra Barr & Cllr Jackie Hollywell. | | | ahead of a formal Committee meeting | | | |

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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